



## Board Meeting Minutes

**Date:** 13-14 June 2017

**Location:** Whati Cultural Centre, Whati, NT

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**Board Members:**

Jonas Lafferty (Tłıchq̓ Appointee)  
Suzanne Carriere (GNWT Appointee)  
Grant Pryznyk (Federal Appointee)  
Bruce MacDonald (Federal Appointee)  
Archie Wetrade (Tłıchq̓ Appointee)  
Charlie Jeremick'ca (Tłıchq̓ Appointee)  
Steven Matthews (GNWT Appointee)

**Guests:**

Sean Richardson, TG – via phone  
Lillith Brooks, ENR  
Jessica Hum, TG

**Staff:**

Jody Pellissey  
Boyan Tracz  
Susan Beaumont

**Translators:**

James Rabesca  
Violet Mackenzie

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**Call to Order: 9:20 a.m.**

**Opening Prayer: Charlie Jeremick'ca**

### 1.0 Agenda and Previous Minutes

#### 1.1 Approval of Agenda

REMOVE: Item #3.1 – 2016-17 Annual Report

***Motion #531-13-06-2017***

*To approve the 13-14 June 2017 agenda as amended*

***Moved:***  
***Second:***

Bruce MacDonald  
Steven Matthews

**Motion Approved**

#### 1.2 Approval of Minutes – 8-9 February 2017

REMOVE: Steven Matthews from attendance list

***Motion #532-13-06-2017***

*To approve the 8-9 February 2017 minutes as amended*

***Moved:***  
***Second:***

Bruce MacDonald  
Jonas Lafferty

**Motion Approved**

### 1.3 Review of Action Items

Outstanding action items list was tabled and reviewed. Amend Action #205-6-2-2014 to read "...subject to TG laws implemented". Action #263-05-05-2015 to be completed by writing letters to ENR and TG. Action #268-05-05-2015 to be completed AFTER revisions to the Rule for Management Proposals' response section and consultations with Parties to the Agreement.

## 2.0 Business

### 2.1 2016/17 Harvest Season Summary & Mobile Protection Zone

In the WRRB's 2016 Bathurst & Bluenose-East Caribou Part A reports, the Board made recommendations, #1-2016 (Bath) & #1-2016 (BNE), related to the most effective management zone approach to differentiate between ɾekwò herds (e.g. Bathurst Mobile Core Conservation Zone – MCBCMZ), to the Tłıchò Government (TG) and Environment & Natural Resources (ENR), Government of the Northwest Territories.

In both their June 29, 2016 and August 29, 2016 letters, TG and ENR identified their preference to use the MCBCMZ as the preferred approach for the 2016/17 harvest season and defined the criteria for the zone. The WRRB was contacted on December 4, 2016 to discuss reducing the size of the buffer zone from 60km to 40km as a result of concerns about infringement and accommodation. On January 11, 2017, the WRRB was contacted to inform about the splitting of the MCBCMZ into two as a result of overlap of the Bathurst and Beverly-Ahiak herds and subsequent concerns about further infringement and accommodation.

Anne Gunn has identified concerns regarding the WRRB's ability to assess efficiency and effectiveness of the MCBCMZ as an approach to managing harvest. As such, it is suggested to request from TG and ENR an analysis about the use of collars to map the MCBCMZ, and to meet with TG and ENR to determine how to measure efficiency and effectiveness of the MCBCMZ and to improve its use. A further suggestion is to work with partners to describe trends in the overlap of the fall and winter distribution of collars for the Bathurst, Bluenose-East and Beverly-Ahiak caribou herds.

**ACTION #354-13-06-2017 (ED):** To write a letter to ENR and TG Board with suggestions regarding the MCBCMZ.

**ACTION #355-13-06-2017 (ED):** To write to the Barren-ground Caribou Technical Working Group requesting that Harvest & Monitoring Summaries for 2014/15, 2015/16 and 2016/17 are completed

### 2.2 Regulation Amendment – Big Game Hunting No Tag for R/BC/03

On April 10, 2017, Environment & Natural Resources (ENR), Government of the Northwest Territories forwarded a regulation amendment to remove the requirement for tags for Aboriginal and General Hunting Licence (GHL) harvesters in R/BC/03 for barren-ground caribou. Specifically, under the

Appendix, Section 1(1) "Part 5A of the Schedule" refers to barren-ground caribou and Section 1(2) deals with removing the condition for a tag and replacing it with NONE (meaning no condition for a tag).

The amendment also includes the creation of new zones in the Gwich'in area and administrative changes to fix French translation errors and past season errors for muskox. It was noted that harvest reporting should be reported, and Section 16.01 should be written similar to Section 12.2.

**Motion #533-13-06-2017**

*To support the regulation amendment as presented*

**Moved:**  
**Second:**

Bruce MacDonald  
Charlie Jeremick'ca

**Motion Approved**

**ACTION #356-13-06-2017 (ED):** To write a letter to ENR supporting the regulation amendment and include promotion of harvest reporting and revision to Section 16.01

### 2.3 Community-based Wolf Harvesting Pilot Project Update, Sean Richardson, TG

In the WRRB's 2016 Bathurst Caribou Part A report, the Board made recommendation #4-2016 (Bath) related to the community-based dīga harvesting pilot project to the Tłı̄ch̄ Government (TG) and Environment & Natural Resources (ENR), Government of the Northwest Territories. Specifically, #4-2016 (Bath) Part (d) requested that *"TG and ENR must communicate regularly about the Project with Tłı̄ch̄ communities and the WRRB. Specifically, the Board requests an update prior to start up of the Project in December 2016 and a follow-up on the success of the Project in May 2017"*.

In their July 15, 2016 letter, TG and ENR indicated that regular updates would be made through the Barren-ground Caribou Technical Working Group, and that TG and ENR would meet to establish criteria to evaluate the success of the program. Sean Richardson, Wildlife Coordinator, TG, provided an update to the Board via telephone. In 2016/17, one harvester was trained and eleven (11) wolves were harvested. Future programming will include community workshops (3-4), in Gamèti and Wekweèti, to be held with elder men, women and youth to possibly start Hunters and Trappers organizations. Five to six trappers want to continue the program.

As the objective of the program has changed (originally to harvest wolves and help the Bathurst caribou), the Board wants to inform TG that, though they value the program, they only require periodic updates as the training program has changed from the original intent of recommendation #4-2016 (Bath).

**ACTION #358-13-06-2017 (ED):** To write a letter to TG indicating that, due to change in program scope, the WRRB will only require periodic updates in the future

## 2.4 Wolf Feasibility Assessment Working Group Update

The Working Group (WG) has been meeting since May 2016 to identify and assess the technical feasibility and potential effectiveness of a series of different wolf management techniques in the annual range of the Bathurst caribou herd. The primary scope of the assessment is the Bathurst herd's range in the Northwest Territories. The Working Group will communicate with appropriate agencies in the Northwest Territories and Nunavut, request their input at appropriate points and respect jurisdictional boundaries.

Since the last Board meeting the WG held a Workshop March 1-3, 2017 in Yellowknife. The focus of the Workshop was to critique the completeness of 11 management options, the criteria used to assess the options, and the WG's overall approach. Three experts from outside the NWT attended, and provided their opinions on the work to date. Concerns about animal welfare, impacts of transient wolves, modeling to support options, and uncertainty related to scale and effectiveness of the options were among the key points of conversation. A summary of the workshop is attached.

Currently, Don Russell is conducting modeling, and a draft of the assessment is being developed with a target date for the final report being September 15. The next meeting is scheduled for June 30, taking advantage of the availability of WG members who will be in Yellowknife for another meeting.

The Board indicated that there should be a 12<sup>th</sup> management option: increased monitoring of wolves without killing wolves, i.e. do nothing; therefore, recommend to the WG that a 12<sup>th</sup> option should be included in the options table so a full picture is available.

**ACTION #357-13-06-2017 (ED):** To write letter to Wolf Feasibility Assessment Working Group to include a 12<sup>th</sup> option (monitoring only and no removal of wolves) with assessment conducted similar to the other 11 options

## 2.5 Tłı̄chq All-Season Road (TASR) Environmental Assessment Update

Since the last Board meeting, the final NWT Boreal Caribou Recovery Strategy was posted to the registry at the request of WRRB staff. A TASR Technical Review Session was held on May 17 to assist stakeholder organizations with understanding the technical aspects of the development and results of the effects assessment presented in GNWT-INF's adequacy statement response for the construction of the TASR. As well, the project EA schedule was discussed and the Session provided an opportunity to ask questions to proponent technical experts. Board staff did not attend due to a scheduling conflict; a repeat session was held May 25, which staff did attend along with Yellowknives Dene First Nation staff.

The TASR EA is currently in the Information Request (IR) stage. The WRRB submitted IRs on June 2 after a request for an extension from the May 29<sup>th</sup> deadline, due to staff illness. MVEIRB and Golder Associates Ltd staff members have contacted Board staff regarding the IRs. An updated Work Plan with the

estimated schedule and timelines has been posted to the registry. However, no dates for public hearings have been set.

Future work will include preparing for the upcoming technical sessions and public hearing by analyzing the recent programs for the Jay Pit and Sabina to consider what measures/project certificate conditions are applicable for the TASR.

## 2.6 Boreal Caribou Collaring Program Update

At the February 8, 2017 Board meeting, ENR staff presented information on the WRP application and answered Board questions. Members were unable to make a decision due to the inadequate consultation conducted with Tłıchq communities, the timing of the deployment not allowing proper assessment of pre-development baseline, and insufficient time to review the management proposal. The WRRB provided a letter to ENR on February 20, 2017 indicating that the WRRB was unable to make a decision on the WRP application.

A letter from TG was provided to ENR indicating the Chief Executive Council supported the program. The collaring program occurred March 14-22, 2017, and ENR provided a summary report of the capture and collaring of boreal caribou to the WRRB and Tłıchq Government on April 20. ENR requested advice from the WRRB about communicating information to the community of Whatı. Board staff indicated that in order to prevent potential miscommunication it would be most appropriate for someone involved with the collaring program, along with the community observer, to hold a public meeting. Due to time and workload constraints, ENR indicated they would not be able to visit the community for several months and, therefore, would send a poster, which TG noted they would post on their website. It is unclear if a poster has been sent to the community or posted on the TG website.

At the Tłıchq All-season Road Technical Review Session held on May 25, 2017, WRRB staff asked for clarification if collar data were being used with regards to implementation of geotechnical surveys. ENR staff mentioned that coordination between the Department of Infrastructure (formerly DoT) and ENR had not occurred, but that coordination would occur and collar data would be used to assist operations.

Board noted concerns about lack of consultation with the community of Whatı about collaring program, and ENR not providing reasons to the WRRB for going ahead with program without a recommendation from the Board (seen as undermining the credibility of the Board).

**ACTION #359-13-06-2017 (ED):** To write letter to ENR reminding about process in Section 12.5.1 of the Agreement and the Rule for Management Proposals as going ahead without rationale undermines the Board's credibility

**ACTION #360-13-06-2017 (ED):** To write letter to ENR requesting a commitment to annual and periodic analyses and reporting on collars for both boreal and barren-ground caribou, and clarity on how collar data will be used in relation to the TASR; include concerns about consultation prior to program and communication following program

## 2.7 Bathurst Caribou Management Plan & Range Plan Updates

### Bathurst Caribou Herd Long Term Management Planning

A meeting was held in March 2017 where a terms of reference for the Bathurst Caribou Advisory Committee was reviewed and finalized. The Advisory Committee also reviewed suggested revisions, made by the Barren-ground Caribou Technical Working Group, to the 2004 Draft Bathurst Caribou Herd Management Plan. There was general agreement to move forward using the 2004 document as a guide to build a future management plan within a one-year timeframe. It is expected that a Working Group will be struck to work with a technical writer to complete the management plan. ENR is currently finalizing a letter which will be sent to organizations to set up the work to be conducted over the summer and throughout the fall.

### Bathurst Caribou Range Plan

Following the presentation of the discussion document and technical report to the Board at its February 2017 meeting, the WRRB provided a set of comments addressing the technical information and not the traditional knowledge. In May 2017, the Bathurst Caribou Range Plan Working Group met to review and discuss the comments received from organizations and the public on the discussion document and technical report. An outline for a Bathurst Caribou Range Plan was also reviewed.

Based on the comments received, it was decided to hold a Traditional Knowledge and Technical (Science) Workshop. The Traditional Knowledge Workshop was held June 5-6, 2017 with the intention to discuss how to more appropriately include traditional knowledge in the range plan. Alice Legat and Sarah Taylor attended the workshop on behalf of the WRRB, and have provided their initial thoughts. The Technical Workshop will be held June 28-29, 2017. Anne Gunn and Boyan Tracz will attend on behalf of the WRRB.

## 2.8 Revisions to the *Fisheries Act* Update

In light of concerns expressed by various segments of the population regarding the 2012 changes to the *Fisheries Act* and the mandate letter requesting the Minister of Fisheries, Oceans and the Canadian Coast Guard (DFO) to “review the previous government’s changes” to the Act, the House of Commons Standing Committee on Fisheries and Oceans (SCFO) agreed to review and study the scope of application of the Act throughout the fall of 2016. SCFO prepared a report with 32 recommendations.

As well, DFO conducted public consultations regarding the Act and fish habitat protection in Fall 2016. The WRRB provided comments to DFO on January 30, 2017. Following a review of the SCFO report and all additional comments provided directly to the Minister, DFO is expected to release a response by June 24, 2017. Engagement on the recommendations provided in the SCFO report and directly to the Minister, as well as potential program and policy considerations, is expected to begin in late June and continue into September.

2.9 Invasive Species Presentation, Suzanne Carriere, ENR

PowerPoint Presentation, entitled “*Alien and Adventive Species in the NWT*”, and report, entitled “*2016 NWT Forest Health Report*”, tabled

Whati member noted concerns about fish populations declining (ash/dust in the lake). Community members have noticed many changes along Lac La Martre, including suckers floating, white worms about a foot long along the shore and different coloured whitefish.

**ACTION #364-14-06-2017 (ED):** To contact Gerald Fillatre, DFO, re: fish different colour in the La Martre River and seeing foot long white worm in Lac La Martre

2.10 Conference of Management Authorities Items  
a) 2018-2022 Species Assessment Schedule

During its May 2-4, 2017 meeting, the CMA discussed a proposed assessment and re-assessment schedule. Owing to resource constraints and the desire to focus efforts under the *Species at Risk (NWT) Act* on species that are truly in need of extra help, the CMA are considering directing SARC to change its assessment schedule. Under this proposal, SARC would also be directed to annually submit an assessment schedule populated just with species that urgently need assessment. A separate list of lower priority species would also be submitted annually, for the CMA to add to the assessment schedule as resources allow.

Board noted concerns about changing the assessment schedule based on money, rather than on valid criteria/rationale. The change prevents knowledge that a species may be at risk from being passed to the public. If assessed but can't complete listing or recovery documents, this sends the message that there are species at risk but that there are no resources available to move forward, i.e. resources are a bottleneck in the NWT and Canada.

**Motion #535-14-06-2017**

*To approve the original schedule provided by SARC as the preferred 2018-2022 Species Assessment Schedule*

**Moved:**  
**Second:**  
**Abstain:**

Bruce MacDonald  
Steven Matthews  
Suzanne Carriere

**Motion Approved**

**ACTION #362-14-06-2017 (ED):** To provide Board's decision to the CMA during its June 23, 2017 conference call

b) Grizzly Bear Assessment

Following a presentation by SARC, the CMA discussed the grizzly bear assessment during its May 2-4, 2017 meeting. Several CMA Members expressed concern with the assessment as special concern, in particular the

interpretation of primary threats such as human-grizzly interactions, and future resource development and establishment of transportation corridors. It was noted that grizzly bear harvest is managed effectively and, overall, human-caused mortality is generally low but variable. As well, the level of habitat protection for grizzly bears in the NWT ranks among the strongest for the species in North America.

For all species, there is a period following an assessment where a request can be made to SARC to clarify its assessment and the reasons for the assessment. The deadline date for clarifications was June 11, 2017. The CMA requested clarification from SARC on the grizzly bear assessment, specifically regarding SARC's interpretation of threats.

Unlike the federal species at risk system, the CMA cannot send an assessment back to SARC for re-consideration. Grizzly bears have been assessed as special concern and the CMA must proceed with a listing decision. However, the CMA is not required to list at the level suggested by SARC (special concern). They can choose to not list the species at all, or they could choose to list at a different level. Clear rationale is required for any listing decision.

#### c) Actions to Prepare for Consensus Agreements – Barren-ground Caribou, Grizzly Bear, Little Brown Myotis, and Boreal Caribou implementation

At its April 2017 meeting, the Species at Risk Committee (SARC) assessed the biological status of the following species in the Northwest Territories 1) barren-ground caribou, 2) Porcupine caribou, a geographically distinct population of barren-ground caribou, 3) little brown myotis, 4) northern myotis, 5) big brown bat, 6) long-eared myotis, 7) long-legged myotis, and 8) grizzly bear.

The Conference of Management Authorities (CMA) discussed the assessments during its May 2-4, 2017 meeting. Each Management Authority is required to provide the list of actions it needs to prepare for a consensus agreement on listing, accepting a recovery document, and implementing a recovery document.

#### d) Wood Bison Recovery Document

Respecting the preparation of a recovery strategy for wood bison, the report preparer is proposing amending the NWT Wood Bison Management Strategy 2010-2020 to include all the mandatory components of a recovery document. The requirements for a recovery document are: goals and objectives, approaches, threats, and positive influences.

Updates to the document include: addition of positive influences, update the dates, expansion of goals to include other management partners, addition of species at risk status information, removal of actions already taken, update to population numbers and distribution map, updates to Challenges section (add declining barren-ground caribou herds to this section since this increases hunting pressure on wood bison), updates to section on agriculture given completion of the NWT Agriculture Strategy, and removal of financial summary.



**Motion #534-13-06-2017**

To approve the use of the NWT Wood Bison Management Strategy 2010-2020

**Moved:**  
**Second:**  
**Abstain:**

Archie Wetrade  
Steven Matthews  
Suzanne Carriere

**Motion Approved**

**ACTION #361-14-06-2017 (ED):** To write letter to ENR indicating WRRB approval of the use of the NWT Wood Bison Management Strategy 2010-2020

**\*\* Meet & Greet Session, June 13, 2017, supper cohosted by the Wek'èezhì Land & Water Board (WLWB) & the WRRB, Speakers: Chief Alfonz Nitsiza, Violet Camsell-Blondin, WLWB Chair, and Grant Pryznyk, WRRB Chair**

- 2.11 Dinaga Wek'ehodi Territorial Protected Area, Lillith Brooks, ENR & Jessica Hum, TG

PowerPoint Presentation, entitled "*Healthy Land & Healthy People*", tabled

Between 2010 and 2016, a working group, including the WRRB, oversaw research on the ecological, economic and cultural values of the Dinàgà Wek'èhodì study area. The research results and proposed objectives were documented in a final working group report, completed in March 2016. It was then decided to advance the establishment of Dinàgà Wek'èhodì as a territorial protected area using the NWT Parks Act.

Currently, Environment and Natural Resources (ENR), Government of the Northwest Territories are consulting on the proposed territorial protected area from February to August 2017. A more dedicated public engagement stage will be conducted, including Yellowknife interests. Draft legislation is expected within one year; while a collaborative process, currently uncertain how WRRB will be included.

- 2.12 COSEWIC Update

Rusty Blackbird Designation

On March 10, 2017, the WRRB received a letter from the COSEWIC Secretariat and the draft 2-Month Interim Status Report for the Rusty Blackbird (*Euphagus carolinus*). The letter requested comments and recommendations for the national designation, along with the reason(s) for the recommendation. The Board's feedback on the draft 2-Month Interim Status Report was to be provided at least two weeks prior to the Wildlife Species Assessment Meeting April 23-28, 2017 in Whitehorse, YT. The Interim Status Report's executive summary and technical summary are attached.

The WRRB provided a letter, on April 7, 2017, with an in-principle recommendation to support the recommended status of "special concern" for the

Rusty Blackbird, given the current understanding of its population trends and threats

#### Wildlife Management Boards (WMBs) & the COSEWIC Assessment Process

COSEWIC held a one-day workshop with WMBs from across Canada to discuss the COSEWIC process, how COSEWIC and the WMBs are working together to assess the status of wildlife in Canada, and the work and contributions of WMBs. Particular attention was given to “*Appendix E5 – Process to include the Wildlife Management Boards in the COSEWIC Status Assessment process*” of the COSEWIC Operating Manual.

The facilitated workshop was held on April 22, 2017 in Whitehorse, YT, prior to the regular Wildlife Species Assessment Meeting, April 23-28, 2017. Boyan Tracz and Jody Pellissey attended the workshop on behalf of the WRRB and gave a presentation on the WRRB and its activities related to species assessments.

#### **Motion #536-14-06-2017**

*To support the status of special concern for Rusty Blackbird*

**Moved:**

Jonas Lafferty

**Second:**

Archie Wetrade

**Abstain:**

Suzanne Carriere

#### **Motion Approved**

**ACTION #363-14-06-2017 (ED):** To write letter to the Birds SSC to follow-up with in-principle support

#### 2.13 Draft Nunavut Land Use Plan – Nunavut Planning Commission Hearing Update

On October 12, 2016, the NPC sent an email regarding the Notice of Direction on Procedure, and the DNLUP Public Hearing. The WRRB submitted its 2016 Bathurst and Bluenose-East Part A & B reports as expert reports on November 15, 2016, and provided its written submission on January 13, 2017.

The public hearing in Iqaluit was scheduled for March 21-28, 2017, with the WRRB scheduled to present on March 26, 2017. On March 3, 2017, the NPC advised that the public hearing scheduled from March 21-28, 2017 had been changed to three smaller informal oral Regional Public Hearings (Qikiqtani, Kivalliq and Kitikmeot). The first Regional Public Hearing for the Qikiqtani Region would be held March 21-26, 2017 in Iqaluit.

As participants are allowed to speak about any portion of the DNLUP regardless of which Regional Public Hearing(s) they attend, it was determined that the WRRB would still travel to Iqaluit to give its presentation. Grant Pryzyk and Jody Pellissey attended the Qikiqtani public hearing and made a presentation on March 26, 2017. The Kivalliq (Ranking Inlet) and Kitikmeot (Cambridge Bay) public hearings have been deferred and no dates have been chosen to date.

Board noted that it may be in the WRRB's best interest to revisit the idea of attending the Kitikmeot regional hearing due to the importance of the mainland caribou, and the value of attending the session to stand with community members who have a focus on protection.

### 3.0 Financial

#### 3.1 2017-18 Required Activities

Report tabled, noting that supplemental funding requests are not guaranteed. INAC has indicated that the WRRB may be receiving a potential increase in CORE funding as early as July 2017.

#### 3.2 Approval of Financial Statement as of 31 March 2017 and 31 May 2017

**Motion #537-14-06-2017**

*To approve the financial statement as of 31 March 2017 as presented*

**Moved:**  
**Second:**

Charlie Jeremick'ca  
Steven Matthews

**Motion Approved**

**ACTION #365-14-06-2017 (ED):** To provide to Board Members a total cost for participation in the Nunavut Planning Commission's Draft Nunavut Land Use Plan process, and send a supplemental funding request to INAC

**Motion #538-14-06-2017**

*To approve the financial statement as of 31 May 2017 as presented*

**Moved:**  
**Second:**

Bruce MacDonald  
Archie Wetrade

**Motion Approved**

#### 3.3 Wildlife Studies Fund Investment Review

During the 2015/16 audit, Crowe MacKay LLP suggested that Account #32-8461075 be added to Account #33-8214178 and left as a Flexi-GIC. Further, Account #32-8461075/00043 be changed to a regular GIC and locked in at the longest term (5-7 years) in order to earn a better interest rate. Board Members requested that a review of GIC options be conducted.

Types of GICs and the current interest rates from CIBC, Royal Bank of Canada, Bank of Montreal, TD Canada Trust, and Scotiabank were provided. Interest rates vary at each bank for non-redeemable GICs (fixed term) and redeemable GICs (flexible). For non-redeemable GICs, the interest rate for a term of five-

years ranges from 1.25 to 2.00%. Some banks are able to provide discretionary rates but require a formal meeting to discuss.

The WRRB's CIBC account manager, Patricia Bourn, suggested that the Board invest the initial \$2.5 million in a 24-month non-redeemable GIC (interest rate 1.25%). The remaining balance of funds would be invested in a 12-month redeemable GIC (interest rate 0.45%). Currently, interest rates are at the lowest expected; therefore, Patricia indicated locking any monies in for a long-term is not efficient. She also noted that a meeting with a Wood Gundy advisor could be scheduled to discuss structuring a profile that gets a better return (based on the risk the Board is willing to take).

Board requested that leave GICs as is for the time being, and have a meeting with Wood Gundy and other firms to determine how to manage investments. Further, the Board requested better clarification about how finances are being administered.

**ACTION #366-14-06-2017 (ED):** To set up meeting with investment managers to determine how Board wishes to manage its investments

**ACTION #367-14-06-2017 (ED):** To set up a financial session prior to next meeting to discuss budgets (revenues/expenditures) and investments

#### **4.0 Operations**

##### **4.1 Board Member iPads**

Board has identified the possibility of using iPads and software that can coordinate meetings rather than board meeting binders. Board Effect (US) is a web-based system that is fairly inexpensive (~ \$3K), and tailored to environmental resource boards. The idea is to improve efficiency, reduce time spent producing binders, save money, come to meetings better prepared, and ensure materials are distributed to Members in a timely fashion (at least one week prior to board meeting). Small committee (Steve & Jonas) to assist ED in reviewing iPad costs and Board Effects software.

**ACTION #368-14-06-2017 (ED):** To set up a web-based seminar with Board Effects

##### **4.2 Office Computer System – Quote**

The WRRB last upgraded its office computer system in 2014, with the assistance of CasCom, the company that provides IT support for the Board. A quote was provided to completely upgrade and install the office computer system (hardware and software). In addition, CasCom identified concerns about the current wireless Internet system that the WRRB is using (NextNet wireless modem), and suggests switching to cable Internet. A request has been submitted to Northwestel to discuss a potential switch.

Board noted concerns about security, and requested that firewall system be included in installation.

**Motion #541-14-06-2017**

*To approve computer quote as presented and approve switch to cable internet*

**Moved:**

Jonas Lafferty

**Second:**

Archie Wetrade

**Motion Approved**

4.3 Executive Director Work Plan

Discussed during In-Camera Session.

4.4 Review and Approve Revised Rules of Procedure

In September 2015, the WRRB revised its Rules of Procedure in anticipation of upcoming proceedings in 2016. During its review, the Board had two questions for legal counsel related to Part 84: 1) definition of technical consultant, and 2) the addition of "Board Members, Board staff and technical consultants" to 84(h) due to the definition of Parties.

John Donihee reviewed the Boards questions and provided suggested amendments for the Rule.

**Motion #542-14-06-2017**

*To approve the Rules of Procedure as amended*

**Moved:**

Steven Matthews

**Second:**

Bruce MacDonald

**Motion Approved**

4.5 Review and Approve Updated Operating Procedures Manual

In September 2015, the Board approved revisions to the Operating Procedures Manual, based on a legal review by Michelle Theriault, McLennan Ross LLP. Discussions about clauses for an alternate chairperson, staff member policies, financial policies, on-the-land activities and Wildlife Studies Fund criteria were tabled for further review.

The addition of an alternate chairperson to the bylaws requires an amendment. As per Section 1.9.2 of the WRRB Bylaws, "*amendments to the Board's bylaws shall be made by Board resolution and may be requested by written notice of the proposed changes*" and "*two Board Members must sponsor the written notice and indicated their sponsorship by signing the notice*". A written notice of amendment was signed by Bruce MacDonald and Jonas Lafferty.

Policies related to staff members and finances have been drafted by legal counsel for Board review, and answers related to Board Member's questions about the Fieldwork Safety Policy were provided. As well, legal counsel has provided advice about the Wildlife Studies Fund criteria.

**Motion #543-14-06-2017**

*To approve amendments to bylaw as per written notice*

**Moved:**

Bruce MacDonald

**Second:**

Archie Wetrade

**Motion Approved**

**Motion #544-14-06-2017**

*To approve Operating Procedures Manual as amended*

**Moved:**

Charlie Jeremick'ca

**Second:**

Steven Matthews

**Motion Approved**

4.6 Occupational Health & Safety Plan and Fire Safety Plan

Boyan Tracz and Jody Pellissey attended and completed the WSCC-approved Supervisor Safety Awareness training course on May 16-17, 2017. The training course, designed for employees working in supervisory positions, included review of NWT regulatory and specific supervisor responsibilities; best practices in identification and control of hazards; and practical safety exercises.

To exercise due diligence, a supervisor must take all reasonable precautions to ensure a safe working environment. This includes the development of an OHS Program, which is a formal and public statement of a company's attitude and goals toward workplace safety requirements within their organization. Currently, the WRRB does not have an OHS program in place.

**ACTION #369-14-06-2017 (ED):** To develop an Occupational Health & Safety and Fire Safety Plan for the WRRB office

4.7 In-Camera Session – Personnel

**Motion #539-14-06-2017**

*To go in camera at 2:02 p.m.*

**Moved:**

Jonas Lafferty

**Second:**

Steven Matthews

**Motion Approved**

**Motion #540-14-06-2017**

*To come out of camera at 2:17 p.m.*

**Moved:**

Archie Wetrade

**Second:**

Suzanne Carriere

**Motion Approved**

**5.0 Information Items**

Information items tabled for review by the Board Members.

**6.0 Other Items**

6.1 Round Table

Board Members thanked one another, translators and Staff for a good meeting with lots of good discussion and decisions. Board Members noted their gratitude to the community of Whati for hosting the Board, and how they really enjoy meetings in the communities.

Community members were offered the opportunity to provide comments or ask questions' however, no one spoke.

6.2 Next Meeting

The next meeting is tentatively scheduled for September 6-7, 2017 in Behchoko, NT.

**Closing Prayer: Jonas Lafferty**

**Adjournment: 3:29 p.m. (Motion #545-14-06-2017)**

Minutes Approved:

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**ORIGINAL SIGNED**

**September 14, 2017**

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Chairperson

\_\_\_\_\_  
Date